



Loma Portal Foundation

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OFFICERS

Devon Gaudet
President

Sari Hartman
Vice President

Jessica Lawler
Secretary

Erin Paulson
Treasurer

Mark Morici
Principal

MONTHLY MEETING MINUTES

September 15, 2022 6:00 pm

CALL TO ORDER-Devon.

- There were 26 attendees in person
- General info/rules were reviewed

INTRODUCTIONS – Devon

- Board and Foundation member attendees introduced themselves to the group

APPROVAL OF SECRETARY'S June 2022 MINUTES - Jessica

- Dain made a motion to approve the June 2022 Foundation Meeting minutes
- Amy 2nds
- Approved

PRESIDENTS REPORT-Devon

- Reviewed Foundation purpose
- Epackets were sent out. We had 52 submissions for the logowear raffle which was a successful turn out. Katie Manning was our logowear winner! We also had 281 students sign-up for Konstella, over half of the students signed up for Run for Life, and we had 75 t-shirt and business sponsors for JAT!

TREASURER'S REPORT-Erin.

- Reviewed current budget.
- The three teacher salaries that the Foundation pays makes up half of our total expenses.
- Field trips budget was increased, and teacher reimbursements was increased
- For all reimbursements a [Reimbursement Request Form](#) must be filled out with receipts uploaded. This year, there will be an option to be reimbursed via check or PayPal. Any questions, please contact Erin at lomaportal.treasurer@gmail.com
- Our Proposed Gross Income is \$192,400 and Proposed Expenses are \$214,490 so we are showing a deficit but there is a chance donations and fundraising could off-set the deficit.
- Funding requests – We have \$10,000 allocated to funding requests for teachers,

staff, and families. Requests need to be submitted on a Google Form (need prices and quantities of items). You can always email Loma Portal school email with ideas lomaportal.school@gmail.com Funding Requests do need to be voted on.

APPROVAL OF BUDGET – Erin

- Amy motions to approve the Budget
- Mrs. Naughton 2nds
- Approved

PRINCIPAL'S REPORT-Mark Morici

- The District has given our school the green light for all on-campus events
- Campus Security – Gates are closed at 8:30am and the only way in and out is through our front office door. The school gates have been set higher, now 10 ft high. Digital clocks will be installed in every classroom as a part of a campus wide communication system to help communicate with classrooms quickly and efficiently.
- Free (and optional) Covid-19 testing for students every Tuesday in the auditorium.
- We are so fortunate here at Loma Portal Elementary to be able to offer a music program! The new music teacher, Mr. Luke Owen, starts 9/26/2022. The weekly program will include students UTK-4th grade. All students will have a 45 min music class every week. He will be at Loma Portal 3 full days per week. The focus will primarily be on vocals, percussion, and ukulele.
- Enrollment is extremely full this year so we do not anticipate needing to lose or gain another teacher for this school year. We are currently at 385 students (and growing by the day!) and 16 classrooms.
- We need volunteers for the following: (1) EL volunteers for the ELAC (English Learner Advisory Committee) We are meeting on 9/30 @ 7:30am in the library (2) looking for a volunteer to support UTK students while they go to their weekly PE class with coach Wolfgaard. So, 2 different UTK PE classes that last 45 min per class. (3) We need a volunteer for lunch duty. Devon is going to add to Konstella
- Brooke mentioned if you want to volunteer, you need to fill out a volunteer form which is posted on Konstella and also in the office. Tauni in the office is in charge of this paperwork and she is whom you give your completed forms to.

OLD BUSINESS

1. BYLAWS – Sari

- 501 c3 registered with the state. Bylaws are available if you would like to see them. They were amended in 2019. Please email lomaportal.school@gmail.com if you would like to look them over.

2. PRINTERS/COPIERS – Devon

- In 2019 the Foundation received a \$30,000 donation and it was put into Steam lab supplies and furniture. In 2020, the same person donated \$20,000 and the donor wanted the money to go towards something for the teachers and staff so the Foundation voted and agreed to use the 2020 donation towards new printers/copiers.
- The foundation pays for the printer/copier machine supplies to include paper

and ink. The new printers are there for convenience and when time is limited. Please use copiers in the office for larger projects that are projected out. Some teachers are still working to connect to the printers.

NEW BUSINESS

1. DAD'S CLUB – Jeremy
 - Jeremy gave an intro on Dad's club. The dad's club helps with Monster Bash and some other projects around campus. Most of the meetings are held off-campus and on Monday nights. They are not just dads and they welcome anyone that wants to help. They are looking to recruit new leadership for the dad's club as it has been around for more than 15 years.
 - They are looking to create some fun activities during this school year such as a Poker night or Golf game. They are also looking into ordering some Dad's Club logowear.
 - Devon asked about the status of the shed with the Monster Bash supplies. They plan to open it up very soon
2. JOG A THON – Alicia, Kelley
 - Everything is on schedule, t-shirt proofs have been done, prizes will be here next week. Scheduled for Thursday, September 29th
 - Need volunteers to sign-up. We will need help before the event with sorting prizes and t-shirts. We will also need help the day of the event with water tables and setup/cleanup.
3. RED RIBBON WEEK – Jen
 - Red Ribbon Week is about making healthy choices. We will need some volunteers to help with various things. For instance, Friday is Fitness Friday so we will have a freeze dance party at lunch and will need 4 parent volunteers to help facilitate. Event details will be on Konstella
 - On Wednesday, we will have a reduce plastic campaign in which we are planning to have kids make signs/flyers to send to the district asking them to decrease trash and plastic.
4. COIN DRIVE – Devon –
 - We are looking for a chairperson for the Coin Drive. We raised \$3,000 last year and did it in conjunction with our Bookfair. The funds raised from the Coin Drive is designated to our families in need for school events such as Bookfair, Monster Bash, Jog A Thon, etc.
 - There will be a form that will go out in October that will ask families if they know a family in Need, and communication will go out from Ze Garcia in the front office
5. BOOK FAIR – Leanne –
 - We are looking for a chair that will be willing to take on the event in the future. Now is the perfect time to learn while Leanne is still here. It's a fun event. Ask Devon for more details about Bookfair
6. STAFF LIAISON – Amy –
 - Please send all Foundation related communication for teachers to Amy Kinseth at akinseth@sandi.net Please have the email pre-written and just

- ask Amy to please forward the message to the desired teacher.
- Amy also mentioned she is Communications Chair for Point Loma Cluster and that there is a FACEBOOK Group if anyone is interested in checking it out.
7. GARDEN– Mrs. Lundeen
- We are looking for a parent volunteer to run the garden. We need someone for 30 min. sessions with 2 small groups of students (1 hour total) per week. The students really love participating in the garden and watching things grow
 - We would also love to see some campus beautification improvements in the Bungalow area, maybe murals
8. FAMILY DINNER NIGHT– Jenny
- The first Family Dinner Night will be Wednesday, September 28, 2022 at the Point Loma Fish Shop.
9. KONSTELLA – Kelly
- We recommend you Sync your calendars to Konstella as many families have found this to be very helpful.
 - Konstella has been a learning curve but we are so excited to be using it. Other schools in the area have been using Konstella for a few years now and love it. Some feedback so far this year has been too many emails so we are working to reduce emails. Overall, feedback has been positive. If you are a chair, the desktop version is easier to navigate.
 - We need pictures to add to social media so if you have one that would be a nice representation of our school, please send to lomaportal.school@gmail.com
 - In the future we would like to move to chairpersons being able to post their own info, but for now as we settle in, all posting will run through Kelly and Devon. Anything you wish to be posted can be emailed to lomaportal.school@gmail.com
 - Konstella does allow teachers to message each other and to message classrooms. Teachers can start using Konstella at anytime
10. MONSTER BASH– Laureene
- Monster bash will be back in person on October 28th. For any ideas and/or questions please email lomaportal.school@gmail.com. Event will need many volunteers so sign up for the committee if you would like to help.

Adjournment at 7:28am